

**MINUTES OF THE THIRTY-SIXTH MEETING OF
THE GREATER SUDBURY PUBLIC LIBRARY BOARD**

December 15, 2022
In-person Meeting

Commencement: 5:33 p.m.
Adjournment: 7:27 p.m.

PRESENT M. Bellmore, K. Bowman, M. Lamarche, T. Laughren, M. Signoretti, A. Thomson, S. Townend

REGRETS N/A

STAFF Brian Harding, CEO and Chief Librarian
Mette Krüger, Manager of Libraries and Heritage Services
Jessica Watts, Manager of Citizen Services Centres
Colleen Burns, New Central Library Project Lead

GUESTS Ian Wood, City of Greater Sudbury
Eleethea Savage, City of Greater Sudbury
Nicholas Zinger, City of Greater Sudbury

Meeting was called to order.

**LAND
ACKNOWLEDGEMENT** The Greater Sudbury Public Library serves a community located on the lands of the Anishnawbek Peoples and within the territory of the Robinson Huron Treaty of 1850. This is the traditional territory of Atikameksheng Anishnawbek, the Wahnapiatae First Nation and the Sagamok First Nation. Greater Sudbury Public Library gratefully acknowledges these Indigenous Nations for their guardianship of this land.

AGENDA The following motion was presented:

2022-139 T. Laughren/ A. Thomson

THAT the agenda of the Thirty-sixth meeting of the Greater Sudbury Public Library Board, December 15, 2022, be approved.

CARRIED

**DECLARATIONS OF
CONFLICT OF INTEREST
AND GENERAL NATURE
THEREOF** None declared

*Thos A. 27/12
5.15*

CONSENT AGENDA The following motion was presented:

2022-140 S. Townend / K. Bowman

THAT the consent agenda be approved.

PRESENTATION

Junction East Update (Ian Wood, Eleethea Savage, Nicholas Zinger, City of Greater Sudbury)

Ian summarized the progress over the past year and indicated that the design team is currently almost finished the Detailed Design and the Class B costing, after having completed the Schematic Design and Class C costing earlier in the Fall. The City has engaged CES Engineering as the Commissioning Agent.

Eleethea shared rendered images of the Art Gallery of Sudbury galleries, back-of-house, roofed terrace and gathering space, the Junction East lobby, the Sudbury Multicultural and Folk Arts Association floor plan, possible layout options for the Multipurpose room, and the café.

AGS is considering taking on operation of the café, intending to offer a gourmet experience with a hot and cold menu and premiere coffees. If AGS does not undertake the operation, the City will issue a tender.

The Board inquired whether it would make more sense to lease the café to an external organization. Ian explained it is being offered first to the partner organizations. The Board also expressed concern about café pricing being a barrier to some of the library's patrons. Eleethea said they hope to provide a balance between offering a gourmet experience and supporting other local businesses downtown.

Next, Nick detailed Junction East's alignment with the City's Community Energy Emissions Plan (CEEP). Evolving from the feasibility study, Junction East will seek LEED silver rating, include PV panels on the roof to generate 15 % of the building's electrical requirements, and use a geothermal ground source heat pump for heating and cooling.

The Board asked if the 15% electrical production estimate was achievable. Nick explained that the feasibility study identified this as a possibility, and the team is now aiming for that goal.

The building's Enhanced Accessibility Features, which were informed by community engagement, the Accessibility Advisory Panel, and accessibility consultant, DesignABLE, will include the inclined pathway, a digital map to assist with wayfinding, hearing loop technology, tactile signage, and charging stations for mobility devices.

Ian indicated that the City has secured the two lots across from the entrance to serve as dedicated parking for Junction East.

The Board inquired whether it will be paid parking, and Ian replied that there will be some free, short-term and accessible parking, as well as some paid parking. The team is referring to examples from other

libraries and working with the library team to determine the solution.

City staff have worked hard engaging Indigenous communities to determine Indigenous elements. These include a mural within the building, trilingual signage, ensuring the HVAC can support indoor smudging. The City is creating an Indigenous advisory panel, in collaboration with First People's Group. The library intends to strengthen its outreach as well.

The Board inquired whether in conjunction with First People's Group and/or SMFAA, there may be funding opportunities available to these groups that could benefit Junction East. Ian indicated we are open to any funding that may be available through appropriate channels, and that partnerships are a possibility that the team continues to explore.

Finally, Ian indicated that the project costing is coming in high. The foundation is a challenge and has been found to cost more than expected. They are looking first at refining the City-controlled spaces to reduce the impact on the partner-controlled spaces. The intention is not to go back to Council to request additional funds beyond the hard cap until they get to the tender stage. The design team are assessing different suppliers and options for the exterior finishing. All of this will come together in January.

Project next steps include solidifying the partnerships and assessing the long-term operational plans. Mayor Lefebvre is committed to maximizing outside funding, and work is being done on sponsorship and fundraising. Community engagement continues. Construction is expected to take 24 months.

Discussion

The Board inquired about the timeline to hear about operational funding for the project. Ian indicated that an operational budget will be presented to Council in June 2023. The number is currently estimated at \$1.6M, not including the library's operational budget. There is an estimated \$1.1-1.2M net additional cost required, which Ian believes is a conservative estimate. Staff will work with partners to determine if there are additional revenue options to reduce the cost for the City. They have discussed cost sharing with all partners.

The Board asked if there is any update on the federal funding announcement, and Ian indicated there is none.

Michael thanked the City team for their presentation and for the hard work they are doing to move this project forward.

ITEMS FOR ACTION 7.1 Policy Review Committee Recommendations – Brian Harding

The Policy Review Committee met and discussed the policies.

The following motion was presented:

2022-141 M. Lamarche / M. Signoretti

THAT the Greater Sudbury Public Library Board approve the Community Information Policy, Material Selection Policy, Programming Policy, Safe Child Policy, and Social Media Policy as presented.

THAT the Greater Sudbury Public Library Board rescind the Regulations on Pets and Service Animals in CGS Public Library Locations Policy, AND THAT the Board endorse the City of Greater Sudbury's Use of Service Animals and Guide Dogs in the CEO or designate to follow the Use of Service Animals and Guide Dogs in the City of Greater Sudbury Facilities Policy.

CARRIED

7.2 PD closure – Brian Harding

Brian presented a proposal to close all library branches for one day in order to hold an all-staff professional development day. This has not been done at the library in 10 years, and Brian has a slate of topics to cover. The proposal would see the one-day closure of only 10 branches, as 3 branches are normally closed on the proposed date.

The Board asked about the communication plan. Brian has developed a plan for signage, working with 311, and making some staff available for emergency calls. We would direct people to the one-stop shop at Tom Davies Square for citizen service needs on that day.

The Board enthusiastically supported the PD day.

The following motion was presented:

2022-143 A. Thomson / S. Townend

THAT the Greater Sudbury Public Library Board authorize the closure of all GSPL locations on Friday, February 10th, 2023 in support of an all-staff professional development day

CARRIED

New Central Library Update (Brian Harding / Colleen Burns)

Colleen presented new floor plan images from "Design Issue V". Some of the updates from the last presentation include:

- A more flexible, open-plan staff workroom on level 1
- The Fabrication Lab bumped to the west side of the Makerspace
- Stroller parking and a central seating aisle added to the 2nd level
- A partition wall added to the Loud & Collaborative area to create

- an optional meeting space which will support class visits
- Computer workstations moved closer to the elevators
- Refinement of the large meeting rooms and compact storage on level 3

The Board inquired whether there would be computer workstations within the Local History area. Colleen indicated there are some there and in the study rooms; this area would be a likely spot for patrons to use our lendable Chromebooks.

The Board asked about including historical elements from the old library in the Local History area like Place des Arts has cleverly incorporated artifacts from the community. They suggested that the Show of Hands project could be photographed, framed, and displayed in the Local History area.

Brian explained the process staff is taking for designing the Children's area, including creating a strategy and a "Recipe Book" that will inform both the New Central Library, as well as Children's spaces across the library system. This area is critically important to get right, so we are being deliberate in our approach and taking more time in this area to get it right. Brian spoke to the strategic goal of engaging families and children so we can inspire them to become life-long library users.

Brian mentioned taking a play-based learning approach in the Early Learning strategy.

REPORTSChair's Report (Michael Bellmore)

Michael invited current Board members to re-apply for their positions. This would help to support the New Central Library project by building upon the members' experience and knowledge of the project to date.

The two big goals of this term were to hire a CEO and to complete the new Operating Agreement with the City. The Board has hired Brian as CEO and work on the Operating Agreement is ongoing. The Board has a stable path forward, with all the pieces in place for success. The Board has done a lot of great things for the patrons and the community. Michael thanked everyone, including the CEO, for the work they've done this year for the lives of our patrons, and expressed enthusiasm for the upcoming PD day.

The Board voiced support for a possible annual all-staff PD day in the future.

CEO's Report – December (Brian Harding)

Brian presented the CEO's Report and inquired if there were questions from the Board.

ITEMS FOR INFORMATION Council Appointments to GSPL Board

Two new Council members, Fern Cormier and Al Sizer, have been appointed to the GSPL Board in addition to the returning Councillor Signoretti.

One member expressed gratitude for the eight years he spent on the Board and indicated he would not be re-applying for the next term.

Brian let Board members know how to submit their applications, and reminded the Board that their term officially ends once the new Board is appointed.

CORRESPONDENCE N/A

OTHER BUSINESS N/A

Steven asked for an update from staff regarding repairs to the electronic sign at the Azilda Library. Brian shared that CGS IT staff would be meeting on site with a repair technician the following week and that staff would update Steve and the Azilda CAN as soon as the repair work was completed.

ADJOURNMENTThe following motion was presented:

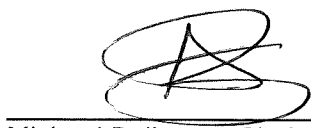
2022-144 S. Townend / K. Bowman

THAT this meeting does now adjourn. Time: 7:27 pm

CARRIED



Brian Harding, CEO



Michael Bellmore, Chair