

**MINUTES OF THE THIRD MEETING OF
THE GREATER SUDBURY PUBLIC LIBRARY BOARD**

April 27, 2023
Hybrid Meeting

Commencement: 5:24 p.m.
Adjournment: 6:40 p.m.

PRESENT

F. Cormier, M. Lamarche, T. Laughren, M. Signoretti, A. Sizer, A. Thomson

REGRETS

P. Arora, M. Bellmore, K. Bowman

STAFF

Brian Harding, CEO and Chief Librarian
Colleen Burns, Administrative Co-ordinator of Library Services

GUESTS

N/A

CALL TO ORDER

Meeting was called to order at 5:24pm by Brian Harding.

**LAND
ACKNOWLEDGEMENT**

The Greater Sudbury Public Library serves a community located on the lands of the Anishnawbek Peoples and within the territory of the Robinson Huron Treaty of 1850. This is the traditional territory of Atikameksheng Anishnawbek, the Wahnapiatae First Nation and the Sagamok First Nation. Greater Sudbury Public Library gratefully acknowledges these Indigenous Nations for their guardianship of this land.

**DECLARATIONS OF
CONFLICT OF INTEREST
AND GENERAL NATURE
THEREOF**

None declared

**APPOINTMENT OF
ACTING CHAIR**

The following motion was presented:

2023-12 M. Signoretti / T. Laughren

THAT the Board appoint Ashley Thomson as Acting Chair.

CARRIED

AGENDA

The following motion was presented:

2023-13 F. Cormier / A. Sizer

THAT the agenda of the THIRD meeting of the Greater Sudbury Public Library Board, April 27, 2023, be approved.

CARRIED

CONSENT AGENDA

The following motion was presented:

2023-14 M. Signoretti / T. Laughren

THAT the Consent Agenda be approved as amended.

CARRIED

ITEMS FOR ACTION

7.1 Appointment of CEO and Secretary

Report attached

Discussion

The following motion was presented:

2023-15 F. Cormier / T. Laughren

THAT the Library Board appoint Brian Harding as Chief Executive Officer and Secretary throughout the term of this Board.

CARRIED

PRESENTATION

8.1 Board Orientation (Brian Harding)

Brian oriented the Board to the legislative context for Public Library Boards, including the relationship between the Municipal Act and the Public Libraries Act, and Conflict of Interest.

The Board learned that Library Board Members are welcome to contact the City's Integrity Commissioner by email with any Conflict of Interest concerns (as City staff, the Clerk cannot advise individual members).

8.2 New Central Library Update (Brian Harding)

Brian provided updates on the following:

1. City staff presenting at May Board meeting

Ian Wood will provide a project update at the May Board meeting.

2. Functional Requirements

This document, included in the Board Package, reflects the work done by staff over the course of the Junction East project to validate the space recommendations in the Lord Report and other previous New Central Library reports. It is a distillation of all decisions relating to the spaces and sizes necessary for a successful New Central Library.

There is a Confidence Measure indicated for each space. A High rating reflects spaces that were validated through work on the Junction East design. A Moderate rating was given to spaces that were not in the Library's program in Junction East, and would need more validation in a different site.

The recommendation is for around 41,000 sq ft net (for comparison, 74 Mackenzie is about 32,000 sq ft gross). We are confident in the total square footage estimate, though recognize it is likely to flex somewhat in a different context. These functional requirements will help us assess potential new sites.

3. City of Greater Sudbury Feasibility Study

CGS recently contracted a consultant to conduct a Feasibility Study assessing the structural, mechanical, and electrical elements of the potential alternative locations for the Junction East partners as well as the potential environmental impacts. Library staff are supporting City staff with the overall site assessment.

Brian, the Chair and the Vice Chair toured one of the facilities. Brian has requested that other Board members (possibly a Property Committee) and library staff have the opportunity to tour it as well.

The Feasibility Study is only looking at the first part of the Council resolution. City staff are still committed to following up on the cost reduction option and they have asked the Library Board for a position statement on that. Brian will draft statement and run it past the Board for approval.

Discussion

A Board member asked what locations are being looked at, Brian explained that the City of Greater Sudbury has asked that the potential sites remain confidential. Brian added that there is no mechanism to share the location information confidentially with the Board as the information available at this time does not appear to satisfy the criteria for closed meetings outlined in the Public Libraries Act. The Board asked Brian to consult with the City's legal team and staff to find a way to provide this information with the Board.

Brian indicated that it has been his intention to find a way to share this information with the Board, and he also indicated that Ian Wood intends to share the information with the Board during the May meeting.

A Board member asked why, since the former Council had voted in favour of Junction East, did so many Council Members support the motion to reduce the cost of the project? A Councillor on the Board replied that the Mayor was concerned that a resolution could come forward to cancel the project entirely, and felt this reduction was the best course of action.

A member asked if it would be possible to assess privately-owned sites in addition to the "community-owned" locations that City staff are prioritizing. Brian responded that the Board has decision-making power over the location of the New Central Library. City staff have been directed by Council to look at certain sites, but the Library Board could choose to direct the Library CEO to assess other sites.

Another Board member mentioned that the Board has already directed Brian to support City staff in their assessment, so there would be a risk in adding other sites. Brian agreed that library staff don't have capacity to expand the scope of the analysis at this time.

The members agreed to continue to support the City's report back to Council while adhering to the Library's Functional Requirements to ensure a suitable result. The City report will go to Council in July.

Brian recommended the Board to do a formal site analysis and make a recommendation to Council on the site selection. He has asked City staff to come to us in May with a recommended process for the Board to do that analysis. Library staff have worked with the City team to craft a list of Site Evaluation Criteria. Brian will share that with the Board to conduct a formal site evaluation.

REPORTS

10.1 Chair's Report (Michael Bellmore)

Absent

10.2 CEO's Report (Brian Harding)

Report attached

ITEMS FOR INFORMATION

11.1 Policy - Delegation of Authority to CEO

This policy attempts to formally define the relationship between the Board and the CEO. There may be a resolution at the May meeting.

11.2 Policy - CEO Performance Evaluation

There is a requirement that the Board evaluate the CEO's performance. This policy defines the process for evaluation. This will come forward for resolution at the May meeting.

11.3 Report - New Central Library Functional Requirements

Report attached

CORRESPONDENCE

N/A

OTHER BUSINESS

N/A

ADJOURNMENT

The following motion was presented:

2023-16 M. Signoretti / F. Cormier

THAT this meeting does now adjourn. Time: 6:40 pm

CARRIED



Brian Harding, CEO



Michael Bellmore, Chair