

**MINUTES OF THE THIRTIETH MEETING OF
THE GREATER SUDBURY PUBLIC LIBRARY BOARD**

May 24, 2018
MacKenzie Boardroom

Commencement: 4:25 p.m.
Adjournment: 6:07 p.m.

PRESENT

M. Bellmore, C. Derrenbacker, Councillor Cormier, S. Townend,
C. Beaudry

REGRETS

Councillor Signoretti

CITY STAFF

Luisa Valle, Secretary and CEO, Chelsie Abraham, Manager of Libraries and Heritage Resources, Rick Clouthier, Manager of Citizen Services, Mette Kruger, Coordinator of Public Services, Sandra Cull, Administrative Assistant to Director of Children and Citizen Services

**DECLARATIONS OF
CONFLICT OF INTEREST
AND GENERAL NATURE
THEREOF**

None declared.

MINUTES

The following motion was presented:

2018-84 S. Townend / C. Beaudry

THAT the minutes of the Twenty-Ninth Meeting of the Greater Sudbury Public Library Board held on March 22, 2018 be adopted.

CARRIED

**CHROMEBOOK
LENDING
GUIDELINES**

Mette provided highlights of the Chromebook Lending Guidelines. She reminded the group of Laura Lavigne's attendance at a previous Library Board Meeting giving an introduction and overview of the chromebook. Staff will be trained in June and Chromebooks will be launched in July. The launch will begin at the MacKenzie Branch with a total of 19 chromebooks. The reasoning behind this is that this branch is better staffed to handle any initial problems with the launch. Once all the bugs are ironed out, the Chromebooks will be launched at all other locations. The Board asked what type of patrons the staff is expecting the Chromebooks to attract. Mette was hopeful to attract tech savvy patrons and patrons simply wanting to have flexibility to find a quiet space to work with the Chromebook. The cost for supplying all branches is not yet known as it depends on how the pilot at MacKenzie goes as to how many Chromebooks each branch will require. There will be marketing for the launch in the form of media releases and social media.

2018 SCHEDULE OF FINES AND FEES

Chelsie has removed all fines and fees from library policies and has created a Schedule of Library Fees and Fines. Chelsie did a thorough review of the fines and fees and has also added Chromebooks to the schedule. The group discussed the late fee for children's materials, which had been raised from \$0.10 to \$0.30. There has been negative feedback from parents regarding this fee hike and it may also have affected circulation. The group had a discussion around the negative feedback and about fines in general and the hardship some patrons faced with fines. Library items are no longer to be lent out once a patron's fees reach \$10.00. Library staff do have the ability to waive fines at their discretion. Mette stressed the difference in the usage of adults vs children as children tend to check out more material at a time than an adult would. After some further discussion, the Board decided that the children's fee should be lowered to \$0.15 for books, paperbacks, audiobooks and magazines. This was thought to represent a fair late fine for children. Chelsie will make this amendment together with the addition of a mouse and cord with Chromebook lending.

The following motions were presented:

2018-85 S. Townend / C. Beaudry

THAT the Greater Sudbury Public Library Board approves the revised Schedule of Library Fees and Fines dated May 24, 2018 and effective June 2018.

CARRIED

PRIVACY POLICY

Chelsie brought forward the Privacy Policy noting that this policy is key to our library system. Under the Libraries Act, we are bound to have this type of policy and currently the library does follow the City of Greater Sudbury's policy. Chelsie briefly went over the information.

The following motion was presented:

2018-86 C. Beaudry / C. Derrenbacker

THAT the Greater Sudbury Public Library Board submit the draft Privacy Policy to the City of Greater Sudbury's City Solicitor for review and recommendation.

CARRIED

CORRESPONDENCE

OLA News Release

The OLA news release regarding 20 Year Funding Freeze for Ontario public Libraries was briefly discussed. Currently it has not been confirmed what will happen with this funding. As further information is obtained after the election we will ensure to update the Board at this time.

Letter re: Copper Cliff Mural

Rick spoke to this topic. The group is asking for a letter of support. A letter will be drafted and Michel will sign the same.

OTHER BUSINESS

Luisa briefed the group on the recent happenings of the Large Project. Engagement sessions took place from April 16-2, 2018 and the group also took advantage of attending CAN meetings around the same timeframe. Luisa distributed a draft summary report prepared for the engagement sessions and briefly went through the same. Approximately 900 comments were received which are summarized in the report. Ten themes have emerged from public comments/feedback and other avenues in which information had been gathered. The group had a discussion around parking and reiterated the importance of free parking. It was discovered that Christine Beaudry was not included in the invite for the workshop and was quite disappointed. Luisa reassured her that she would be included in all future invites and that this certainly was not intentional. The design workshop will be held on May 15th, 2018 and the open house will be held on May 30th, 2018 from 11:00 a.m. to 2:00 p.m. in Provincial Tower Boardroom B where the consultants will provide a summary of the information gathered at the recent sessions. The group discussed the design workshop and the Board expressed their disappointment in the fact that they did not have any input in the scheduling of this workshop and that even though most Board members could not attend because of their work schedules, the meeting went ahead. The Board has advised of their displeasure in their lack of involvement in the process. Michael has voiced his concerns to both Ian Wood and Eleethea Savage for scheduling daytime meetings where the Board Members cannot attend because of work schedules.

The group then discussed delaying the May 30th date at least by a week so that they may have a chance to review the summary. It was suggested that Kate Bowman attend at a meeting to give an overview. A special meeting will be scheduled for May 28th or 29th at 4:30 p.m., Luisa will follow up with Eleetha and the consultants to confirm and book a special meeting with the group.

ADJOURNMENT

The following motion was presented:

2018-87 C. Derrenbacker / S. Townend

THAT this meeting does now adjourn. Time: 6:07 p.m.

CARRIED

Luisa Valle, Secretary

Michael Bellmore, Chair

