

**MINUTES OF THE SEVENTEENTH MEETING OF
THE GREATER SUDBURY PUBLIC LIBRARY BOARD**

October 22nd, 2020
Zoom Meeting

Commencement: 4:44 p.m.
Adjournment: 6:31 p.m.

PRESENT

M. Bellmore, Councillor M. Signoretti, S. Townend

REGRETS

S. Belanger, C. Zuliani

CITY STAFF

Mette Krüger – Interim CEO
Ian Wood – Executive Director of Strategic Initiatives, Communications
and Citizen Services
Patricia Cote – Administrative Assistant in Strategic Initiatives,
Communications and Citizen Services
Rick Clouthier – Manager of Citizen Services
Laura Lavigne – Coordinator of Public Services

Meeting was called to order.

AGENDA

The following motion was presented:

2020-36 Councillor M. Signoretti / S. Townend

THAT the agenda of the Seventeenth meeting of the Greater Sudbury
Public Library Board be adopted.

CARRIED

**DECLARATIONS OF
CONFLICT OF INTEREST
AND GENERAL NATURE
THEREOF**

None declared

MINUTES

The following motion was presented:

2020-37 S. Townend / Councillor M. Signoretti

THAT the minutes of the Sixteenth meeting of the Greater Sudbury
Public Library Board held on September 24th, 2020 be adopted.

CARRIED

BOARD ORIENTATION

Municipal Services Provided within Greater Sudbury Public Library
Locations.

R. Clouthier, Manager of Citizen Service Centers provided an update on

what the six Citizen Service Centres around our community provide for services, highlighting services including licensing, commissioning documents, and so much more. These centres are different from the standard branch libraries within our municipality. Future goal is to include the Tom Davies Square as a one-stop location for services.

PRESENTATION

Junction East Update

Ian Wood, Executive Director, Strategic Initiatives, Communications and Citizen Services advised the Board the RFP has been awarded. WZMH Architects is the successful proponent who will provide the City of Greater Sudbury with Architectural and Engineering Services for the Junction East Project. The City issued a press release on October 15th, 2020 to notify the many community partners of this milestone. A public launch event is anticipated within the next 4-6 weeks. A lengthy discussion took place identifying next steps and what the Library Board's role and/or involvement will be moving forward.

REPORTS

Chair's Report

M. Bellmore has been working closely with C. Zuliani on reviewing policies, which will be presented at upcoming Board meetings. Regular meetings between the Library Board Chair and Ed Archer, Chief Administrative Officer for the City of Greater Sudbury, have been set as per the Governance Report.

CEO's Report

M. Krüger advised the Library Board of some new outreach efforts being made throughout the community. The goal of this outreach is to enhance library services for patrons of all walk of lives, such as our seniors to our most vulnerable population.

Computer booking software upgrades and installation of new computers at all 13 branches are now complete, with staff trained on the changes. Code of Conduct policy revisions are ongoing. Draft copy presentation scheduled for the fall meeting.

Report on Revisions to Internet Use Policy

Board members were provided a copy of this policy via email prior to this scheduled meeting for feedback. Policy last reviewed and updated in 2008. A lengthy discussion took place surrounding the changes and new process. Both M. Krüger and L. Lavigne, walked the board through the proposed changes and why these changes would need to be made.

The following motion was presented:

2020-38 Councillor M. Signoretti / S. Townend

THAT the Greater Sudbury Public Library Board approve the revisions to the Internet Use Policy as presented.

CARRIED

Report on Recruitment

M. Krüger provided an update to the recruitment for vacant positions within the Greater Sudbury Public Library. There are currently two permanent full time vacancies, three temporary full time vacancies and one part time vacancies. One permanent full time position has now been filled since the last Board meeting, along with one temporary part time position and two temporary full time positions.

STRATEGIC PLANNING

None

CORRESPONDENCE

OLS Amalgamation: Focus Group Meetings

M. Krüger advised Southern Ontario Library Services based out of Toronto and Ontario Library Service - North based out of Sudbury have confirmed their plan to amalgamate. As of April 2021, they will be recognized as Ontario Library Service, servicing all First Nation public libraries and municipal public library boards throughout Ontario. OLS will be hosting a number of focus groups in the upcoming month. M. Krüger encouraged Board members to attend the session specifically targeted to Library Board members on November 5th, 2020 at 4:00pm.

OTHER BUSINESS

New Board Members

M. Bellmore advised the Board that during the Council meeting earlier this week, four new Board Members were approved. These individuals will receive a formal letter and will be present at the next meeting, whether that be a special meeting or regularly scheduled meeting. An updated list of members will be provided.

Governance Transition

A discussion took place around tapping into the Library Reserve Funds to hire a professional firm to aid the Library Board with the drafting of a new operating agreement. After a lengthy discussion, it was decided this item be deferred to the next meeting in order to gather additional information and get an idea of the cost of such a request.

ADJOURNMENT

The following motion was presented:

2020-39 S. Townend / Councillor M. Signoretti

THAT this meeting does now adjourn. Time: 6:31 p.m.

CARRIED