

**MINUTES OF THE TWENTY-SIXTH MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

November 23, 2017
MacKenzie Branch

Commencement: 4:05 p.m.
Adjournment: 5:56 p.m.

PRESENT

M. Bellmore, S. Townend, C. Beaudry, C. Derrenbacker, Councillor Signoretti, Councillor Cormier

REGRETS

None

CITY STAFF

Mette Kruger, Acting Manager of Libraries and Heritage Resources, Luisa Valle, Secretary and CEO, Rick Clouthier, Manager of Citizen Services, Sandra Cull, Administrative Assistant to Director of Children and Citizen Services

**DECLARATIONS OF
CONFLICT OF INTEREST
AND GENERAL NATURE
THEREOF**

None declared.

MINUTES

The following motions were presented:

2017-70 C. Beaudry / S. Townend

THAT the minutes of the Twenty-Fifth Meeting of the Greater Sudbury Public Library Board held on October 26, 2017 be adopted.

CARRIED

2017-71 F. Cormier / S. Townend

THAT the Greater Sudbury Public Library Board adopt the Membership and Circulation Policy

DEFERRED

2017-72 M. Signoretti / S. Townend

THAT the Greater Sudbury Public Library Board has agreed to amend the Membership and Circulation Policy to reflect the change in Snowshoe Fines under Section 6.1 amending the fine to a maximum of \$25.00 per item and under Section 7 to a daily overdue fine of \$5.00 per day.

CARRIED

CEO'S UPDATE

Introduction to new Board Member – Councillor Fern Cormier

Luisa introduced and welcomed Councillor Cormier to the Library Board.

New Main Library Update

Luisa provided an update of the Council meeting on November 22, 2017 with regards to the project update. The resolution for site selection has been deferred to the Council Meeting of January 9th, 2018 in order to allow Council more time to go over the information. The group had a lengthy discussion regarding the outcome of the Council meeting and expressed both their disappointment and understanding in Council's decision and realize that Council was not apprised of the full story. The Library Board ended the discussion on a positive note and are confident of Council's outcome. Councillor Cormier thanked the Board for their hard work on getting the New Library Project to this point.

PRESENTATIONS

Chromebook Lending Pilot Project

Mette introduced Laura Lavigne to the Board to give a presentation on the Chromebook Lending Pilot Project. This project is in the final stages and preparing for a 2018 launch. The Chromebook runs off of Google Chrome and is very much web based. It is designed for users who spend the majority of their computer time online. The user is required to have a google account and can sign in as guest. It has great security features; once the computer is shut down no personal information is stored. The Chromebook has some other great benefits such as the ability to block offensive, they are light and portable and affordable. Library staff can also remotely access them and have the ability to shut them down. A Lending Agreement will allow for 2 hours of daily use which coincides with GSPL's Computer Use Guidelines for desktop computers. The IT Department is presently in the process of testing printers to work with the Cloud. The launch will hopefully take place in mid-January and all desktops will remain in place for the time being. Chromebooks will still have to be signed out by library card and staff will take measures to ensure they will be used in appropriate locations with the facility. They are anticipated to be high in demand and group discussed future options of obtaining more. The Chair thanked Laura for the presentation.

REPORTS

Recommended Revisions to Membership and Circulation Policy

Mette presented recommendations to the Membership and Circulation Policy based on feedback from staff and patrons during the evaluation phase. Changes proposed included incorporation Chromebooks into the policy, reducing overdue fines for children's books back to the \$0.10/day they originally were, and increasing the daily overdue fines of high demand snowshoes. The group had discussions regarding changes to the overdue fines for children's books and also regarding library cards for educators. The Board decided to defer the resolution and have it brought back in 2018 with a full report and revised Membership and Circulation Policy including all proposed changes ie. Chromebooks, fines etc.

OTHER BUSINESS

The Board briefly discussed a survey response from a Minnow Lake resident inquiring as to why there was not a library branch in Minnow Lake. It was brought to the group’s attention that a Minnow Lake Branch did not form part of any strategic or long-term plan at the City. The City only has so many libraries because of the set-up prior to amalgamation. The group discussed the possibility of bringing back the Bookmobile which has existed in the past.

Programming Update

Jessica Watts gave a quick programming update. Summer reading program numbers were great. Work is needed to encourage more interaction between program attendees and library collections. Snowshoe rentals have become a hit, but there has been a problem in the past with patrons not returning them on time. Makerfest will take place on April 14th, 2018 and Graphic Con will be held on June 9th, 2018.

Manager of Libraries and Heritage Resources Vacancy Update

The group discussed the resignation of Brian Harding and the impact it has on the Library Board. C. Derrenbacker expressed the importance of the involvement of the Board in the hiring of the new Manager of Libraries and Heritage Resources. Luisa updated the Board on the status of the section process for the new hire. The short-listing of candidates has begun and she will continue to update the Board on the progress. Michael Bellmore, as Chair of the Library Board, will join Luisa Valle and Catherine Matheson on the hiring committee.

The group also discussed the pros and cons of adding another Board member. Luisa will come back to the Board with timelines for selecting a new member and will talk to Legal and Clerks regarding the next round of appointments.

ADJOURNMENT

The following motion was presented:

2017-73 F. Cormier / M. Signoretti

THAT this meeting does now adjourn. Time: 5:56 p.m.

CARRIED

Luisa Valle, Secretary

Michael Bellmore, Chair