

**MINUTES OF THE SEVENTH MEETING OF
THE GREATER SUDBURY PUBLIC LIBRARY BOARD**

October 24th, 2019
Mackenzie Boardroom

Commencement: 4:05 p.m.
Adjournment: 5:29 p.m.

PRESENT

M. Bellmore, Councillor M. Signoretti, C. Zuliani, B. Brisco, S. Townend,
M. Lalonde

REGRETS

S. Belanger

CITY STAFF

Ian Wood – Executive Director of Strategic Initiatives,
Communications, and Citizen Services
Mette Krüger – Acting Manager of Libraries and Heritage Resources
and CEO (Interim)
Patricia Cote – Administrative Assistant in Strategic Initiatives,
Communications and Citizen Services

Councillor Mark Signoretti called the meeting to order.

AGENDA

The following motion was presented:

2019-24 C. Zuliani / M. Bellmore

THAT the agenda of the Seventh meeting of the Greater Sudbury
Public Library Board be adopted.

CARRIED

**DECLARATIONS OF
CONFLICT OF INTEREST
AND GENERAL NATURE
THEREOF**

None declared

MINUTES

The following motion was presented:

2019-25 C. Zuliani / Councillor M. Signoretti

THAT the minutes of the Sixth Meeting of the Greater Sudbury Public
Library Board held on September 26th, 2019 be adopted.

CARRIED

APPOINTMENTS

None

BOARD ORIENTATION

Overview of the Ontario Public Libraries Act

Kelly Gravelle, Deputy City Solicitor for the City of Greater Sudbury, introduced herself to the Board members and provided a high-level overview of the Public Libraries Act (PLA), the legislation that governs public libraries in Ontario. Ms. Gravelle described how members become members, the length of the term, meeting requirements and the requirement that all meeting minutes must be made public to the community. Ms. Gravelle also reviewed the responsibility of the board members, including the requirement for the Board to elect a Chair, CEO, Treasurer and Secretary. Ms. Gravelle touched on the current operating agreement between the Library Board and the City of Greater Sudbury. It was acknowledged that this agreement will be reviewed and updated in the near future. While the PLA refers to a maximum number of Councillors on the Board, it does not state a minimum. There was a discussion surrounding the number of Councillors on the current Board. Councillor M. Signoretti shared the benefits of having at least one Councillor sitting on the Board.

POLICY REVIEW

None

REPORTS

Library Art Gallery Large Project Update

Ian Wood - Executive Director of Strategic Initiatives, Communications, and Citizen Services, presented an update advising the Board where the Library/Art Gallery project currently stands. Mr. Wood advised the Board there will be a public update November 12th, 2019.

He and his team have been working closely with Ms. Krüger, Interim CEO of Greater Sudbury Public Library. The RFP should be issued by November 1st. It is also expected the contract will be awarded by the end of the year.

A lengthy discussion took place surrounding funding of the large project, including grant applications that are in process to help fund the project, such as NOHFC and FedNor. Ms. Zuliani commented on the sharing of public meeting spaces between the Library and the Art Gallery of Sudbury, bringing up the concern that while the Art Gallery charges for the use of meeting space, the library does not. The Large Project team has drafted a Community Engagement plan which will be a guide for the successful bidder for the Project and will get the community involved in the design of the new Main Library. Ms. Zuliani raised the question, who will be the face of the new project? There was some discussion about the need to have a public champion for this project.

Chair's Report

Board Chair Michael Bellmore advised the Board the Strategic Plan is due and he, along with Ms. Krüger, has begun collecting information on securing a consultant to initiate the process. More information will be provided at the next meeting.

Mr. Bellmore and Ms. Zuliani have been working on a formal response to the Auditor Governor's Draft Governance Audit of Greater Sudbury Public Library, which must be submitted by November 5th, 2019. Mr. Bellmore advised the Board should they have any feedback they would need to provide the information immediately. Mr. Bellmore will forward a draft of the formal response to Board Members to give them a chance to review before it is submitted. Mr. Wood reminded the Board that all comments submitted will become part of the report and are released to the public.

CEO's Report

Mette Krüger, Acting Manager of Libraries and Heritage Resources & Interim CEO, provided an update on operations.

The Public Library Operating Grant (PLOG) application was submitted on behalf of the Board on October 17, 2019. The grant provides approximately \$400,000.00 in funding from the Ministry of Tourism, Culture and Sport. GSPL will be gathering stats in November 2019 which will make up part of the Annual Survey of Public Libraries that is completed each year as a requirement to be eligible for the Public Library Operating Grant.

Ms. Krüger has been working closely with McSweeney & Associates and has provided all required data for the consultants to proceed with the economic impact assessment for GSPL.

The New Sudbury Library walkway revitalization project is near completion. In order to complete to work the library was required to close for two days. Advance notice of the need for the early closure helped mitigate concerns and complaints from the public.

Recruitment continues with three full time positions and 11 part time positions still vacant. Three positions were filled in October.

Staff training sessions in October were well received. The Community Drug Strategy presentation by Public Health Sudbury and District was eye-opening for many staff, which in turn has prompted healthy and open discussion.

GSPL has been approved to present three sessions at next year's Ontario Library Association's Super Conference which takes place January 29-February 1, 2020 in Toronto. Ms. Krüger will forward the link to Library Board Members, who were invited to consider attending the conference.

Ms. Krüger concluded her report by providing information on successful programs from October, such as the Library Things Stranger Things 80s Revival Party and system-wide PA Day programs where some branches had over 40 people in attendance.

CORRESPONDENCE

none

OTHER BUSINESS

Review of the Manager of Libraries and Heritage Resources Job Description

Mr. Townend suggested an edit to the job description and Mr. Bellmore informed the Board that he had also received feedback from other Board members on the job description. He will compile these recommendations to submit to City Staff for consideration before posting the vacancy. Mr. Bellmore will be meeting with Mr. Wood next week to discuss the order of business as it relates to the Operating Agreement, Strategic Planning, and Recruitment of the Manager vacancy.

ADJOURNMENT

The following motion was presented:

2019-27 S. Townend / C. Zuliani

THAT this meeting does now adjourn. Time: 5:29 p.m.

CARRIED

Mette Krüger, Acting Secretary

Michael Bellmore, Chair