

**MINUTES OF THE NINTH MEETING OF
THE GREATER SUDBURY PUBLIC LIBRARY BOARD**

November 28th, 2019
Mackenzie Boardroom

Commencement: 4:40 p.m.
Adjournment: 6:02 p.m.

PRESENT

Councillor M. Signoretti, C. Zuliani, S. Belanger, S.Townend,
M.Lalonde

REGRETS

M. Bellmore, B. Brisco

CITY STAFF

Mette Krüger – Acting Manager of Libraries and Heritage Resources
and Interim CEO
Patricia Cote – Administrative Assistant in Strategic Initiatives,
Communications and Citizen Services
Rick Clouthier – Manager of Citizen Services
Eleethea Savage – Manager of Special Projects

Councillor Mark Signoretti called the meeting to order.

AGENDA

The following motion was presented:

2019-34 M.Lalonde / S. Belanger

THAT the agenda of the Ninth meeting of the Greater Sudbury Public
Library Board be adopted.

CARRIED

**DECLARATIONS OF
CONFLICT OF INTEREST
AND GENERAL NATURE
THEREOF**

None declared

MINUTES

The following motion was presented:

2019-35 S.Townend / M. Lalonde

Amendment of date from November 4th to November 5th

THAT the minutes of the Eighth Meeting of the Greater Sudbury Public
Library Board held on November 5th, 2019 be adopted.

CARRIED

BOARD ORIENTATION

Mette Krüger gave a breakdown of the Organizational Structure. Handouts were provided to Board members. Councillor Signoretti asked in future if names could be added to such breakdowns.

REPORTS

Library Art Gallery Large Project Update

Eleethea Savage – Manager of Special Projects presented a power point presentation updating the Board on the project which will now be identified as Junction East. The RFP was issued November 14th, 2019 with a closing date of January 10th, 2020. There will be successful firm announced by February 14th, 2020. Funding applications have been and will continue to be submitted. E. Savage advised the Board that additional support in way of a Technical Project Manager, Technical Coordinator and Administrative Support positions are being reviewed.

Chair's Report

In the Chair's absence, Councillor M. Signoretti provided the Board with a brief update regarding the Auditor Governor's Governance Audit of the Greater Sudbury Public Library. The Report was made public November 25th, 2019. It will go to the Audit Committee on December 3rd, 2019. The Board's official response showed they were in agreement with recommendations laid out within the Report.

Bill 132 is being reviewed by the Legislative Committee, if passed such changes as minimum number of annual meetings will decrease from ten to four per year, as well as expanding the eligibility of membership on the Library Board to include Canadian Permanent Residents.

CEO's Report

Mette Krüger, Acting Manager of Libraries and Heritage Resources & Interim CEO, provided an update on operations.

Recruitment continues with five permanent full time vacancies, nine permanent part-time, one temporary part-time and one temporary full-time vacancies. This is not including the vacancies created due to the Manager of Libraries and Heritage Resources position which in itself is creating four additional vacancies as a direct results of back filling. M. Krüger has reached out to the HR Business Partner to brainstorm solutions to recruitment challenges.

Four staff have been approved to present at the OLA Super Conference which will be held January 29 to February 1, 2020 in Toronto. The Board is also looking at sending one Board Member. Board Members interested in attending were to submit their names by the end of the day, November 28, 2019.

The annual Food for Fines will take place December 1st-31st, 2019. This event allows patrons the opportunity to reduce fines owing by making a non-perishable food donation.

POLICY REVIEW

Pets & Service Animals in the Library

The current Policy was last reviewed February 2014 and is recommended for revision to address situations not currently addressed in the current policy. M. Krüger will be meeting with the Legislative Compliance Coordinator and the Deputy City Solicitor in the New Year to discuss elements of a new policy that would be rolled out across the library and City of Greater Sudbury. M. Krüger will bring forward a draft policy to the Board for their review and discussion.

CORRESPONDENCE

None

OTHER BUSINESS

Dates and Times for GSPL Board Meetings in 2020

Dates and times were reviewed. Meeting times will change to 4:30pm to 6:00pm. There will need to be a Resolution required should the meeting exceed this time.

Manager of Libraries and Heritage Resources Job Description

Discussion took place resulting in Board Members agreeing the above noted Position will be posted immediately with no change to the job description. The Board will participate in the hiring process and recommends appointing a Personnel Committee.

RECESS INTO CLOSED MEETING

The following motion was presented:

2019-35A C.Zuliani / S. Belanger

Resolution to go into Closed /In Camera to discuss personnel matters.

CARRIED

ADJOURNMENT

The following motion was presented:

2019-36 M.Lalonde / S. Belanger

THAT this meeting does now adjourn. Time: 6:02 p.m.

CARRIED