

**MINUTES OF THE TWENTY-SECOND MEETING OF
THE GREATER SUDBURY PUBLIC LIBRARY BOARD**

March 25th, 2021
Zoom Meeting

Commencement: 5:03p.m.
Adjournment: 7:16 p.m.

PRESENT

M. Bellmore (Chair), K. Bowman, B. Brockerhoff-Macdonald,
L. Davis, M. Lamarche, L. McGauley, Councillor M. Signoretti,
S. Townend

REGRETS

None

CITY STAFF

Ian Wood – Executive Director of Strategic Initiatives, Communications
and Citizen Services
Patricia Cote – Administrative Assistant in Strategic Initiative,
Communications and Citizen Services
Rick Clouthier – Manager of Citizen Services
Colleen Burns – New Main Library Project Lead
Mary Searle - Coordinator of Library Collections

Meeting was called to order.

ELECTIONS

Election of Chair

The following motion was presented:

2021-65 Laurie McGauley / Councillor M. Signoretti

THAT Michael Bellmore be appointed Chair of the Greater Sudbury
Public Library Board for the remainder of the term ending
November 22, 2022.

CARRIED

Election of Vice-Chair

THAT Councillor Mark Signoretti be appointed Vice-Chair of the Greater
Sudbury Public Library Board for the remainder of the term ending
November 22, 2022.

2021-66 Bettina Brockerhoff-Macdonald / Laurie Davis

CARRIED

AGENDA

The following motion was presented:

2021-67 Kate Bowman / Bettina Brockerhoff-MacDonald

THAT the agenda of the Twenty-Second meeting of the Greater Sudbury Public Library Board be adopted.

CARRIED

**DECLARATIONS OF
CONFLICT OF INTEREST
AND GENERAL NATURE
THEREOF**

None declared

MINUTES

The following motion was presented:

2021-68 Councillor M. Signoretti / Laurie Davis

THAT the minutes of the Twenty-first meeting of the Greater Sudbury Public Library Board held on February 25th, 2021 be adopted.

CARRIED

BOARD ORIENTATION

Collection Management at GSPL

Rick Clouthier introduced Mary Searle the Coordinator of Library Collections. M.Searle provided a brief overview of her position that being the System Administrator and Supervisor of the Technical Service Staff. There was a PowerPoint presentation on how the library collects its materials as well as the digital versus physical collection of material at the library. Also touched on economic impact based on a study conducted a few years ago for the new central library. Larger collection does not necessarily mean more circulation there are other factors needing consideration, like location. Staff is involved in collection by anticipating demand, following popularity.

PRESENTATION

Junction East Update

I.Wood shared vision session are taking place for the new building. With three discussions;

- Building its self (ie) mechanical systems, etc.
- Relationships and common spaces within the building
- Library operate in the new space

Approaching the halfway mark of engagement with great conversation continuing. Public survey is out and available online, also available via curbside pickup at main branch. Over 300 responses to date. Survey will run until mid-April at which point information will be broken down into report form and presented to council in around September-October 2021.

Colleen provided a PowerPoint presentation with a focus on staff engagement. Reiterated the project is well into functional design stage. Staff engagement has been fundamental. Colleen has been working with staff from all levels and locations. Flexibility continues to be a theme due to both Covid and the discovery of new technology.

Some success thus far;

- Biweekly all staff meetings
- Creation of a portal on City Links – where all information can be access by staff so they can provide to patrons when asked.
- Forming of a few working groups.

Central Library Team
Social Media Team

Colleen has been using surveys, which allow staff the chance to provide honest, quick, anonymous feedback that can be relayed to the consultant. There have been a number of consultant lead sessions providing staff the opportunity to share their vision and goals for the new library.

Colleen will continue to update the Library Board members at upcoming meetings.

REPORTS

Chair's Report

Discussion continues regarding the CEO position rational. M.Bellmore and M.Krüger will be meeting with OLS North. There was conversation surrounding the recommendation via the Governance Report to full this position on a more permanent bases. It was noted that M.Krüger has been tasted with the Acting CEO position along side for her existing position.

CEO's Report

None as Mette was absent

Report on Recruitment

R.Clouthier shared the permanent full time position of Emergency Library Technologist position has been fill.

Board Code of Conduct

Deferred

STRATEGIC PLANNING

None

CORRESPONDENCE

None

OTHER BUSINESS

CEO position

Further discussion took place updating new Board members on the Auditor General's report, conducted a few years back on the Library Board and the recommendation, which had been put forward.

M.Bellmore advised the Board there will be a special meeting to discuss

the decision made regarding the CEO position, and the impact it will and has been having on the organization and service offerings as a whole.

ADJOURNMENT

The following motion was presented:

2021-69 Bettina Brockerhoff-Macdonald / Mandy-Lynn Lamarche

THAT this meeting does now adjourn. Time: 7:16 p.m.

CARRIED

Mette Krüger, Secretary

Michael Bellmore, Chair