

**MINUTES OF THE TWENTY-THIRD MEETING OF
THE GREATER SUDBURY PUBLIC LIBRARY BOARD**

April 22nd, 2021
Zoom Meeting

Commencement: 5:03p.m.
Adjournment: 6:22 p.m.

PRESENT

M. Bellmore (Chair), K. Bowman, B. Brockerhoff-Macdonald,
L. Davis, M. Lamarche, L. McGauley, S. Townend.

REGRETS

Councillor M. Signoretti

CITY STAFF

Ian Wood – Interim CEO (Executive Director of Strategic Initiatives,
Communications and Citizen Services)
Mette Krüger - Manager, Libraries & Heritage Resources
Patricia Cote – Administrative Assistant in Strategic Initiative,
Communications and Citizen Services
Rick Clouthier – Manager of Citizen Services
Colleen Burns – New Main Library Project Lead
Kevin Fowke – General Manager of Corporate Services for the City of
Greater Sudbury

Meeting was called to order.

AGENDA

The following motion was presented:

2021-70 Mandy-Lynn Lamarche / Steven Townend

THAT the agenda of the Twenty-Third meeting of the Greater Sudbury
Public Library Board be adopted.

CARRIED

**DECLARATIONS OF
CONFLICT OF INTEREST
AND GENERAL NATURE
THEREOF**

None declared

MINUTES

The following motion was presented:

2021-71 Kate Bowman / Laurie McGauley

THAT the minutes of the Twenty-second meeting of the Greater Sudbury
Public Library Board held on March 25th, 2021 be adopted.

CARRIED

BOARD ORIENTATION

None

STAFF CHANGES

Appointment of Interim CEO

I.Wood advised the Board M. Krüger has stepped down from the Interim CEO role for the Library Board. She will continue with her regular role as Manager of Libraries and Heritage Resources. I.Wood expressed gratitude for the hard work balancing both roles over the past 20 months while having to deal with a number of changes in process for the library due to the COVID pandemic.

Discussion continues between the Chair and City ELT, regarding the recruitment and importance of filling the CEO position permanently.

Rick Clouthier will be retiring in May. I.Wood provided a bit of R.Clouthier background while with the City over the past 20 plus years and thanking him for all his hard work. Chair also thanked Rick for his long time commitment to the City and Library Board.

Discussion took place surrounding the appointment of a new CEO.

The following motion was presented:

2021-72 Seven Townend / Bettina Brockerhoff-Macdonald

THAT the Greater Sudbury Public Library Board hereby rescinds Resolution 2019-23 and appoints Ian Wood as Chief Executive Officer of the Greater Sudbury Public Library on an Interim basis.

CARRIED

PRESENTATION

Junction East Update

Colleen provided a PowerPoint presentation, focusing on public and staff engagements, also identifying an opportunity for Board members, which will be coming up.

Public engagement is coming to the end of the functional design engagement phase. There have been seven stakeholders focus groups, held during the last month. With two virtual, open house sessions held on April 7th, 2021. Twenty-nine engagement sessions held throughout. Four hundred fifty people participating and three hundred thirty two surveys completed. A new survey will be launched on April 23th, 2021 with a focus on how meeting rooms should look in future.

Staff engagement - since last Board meeting there have been three focus group sessions. A New Central Library Team has been assembled to provide input on meetings, programming spaces, service points, collection spaces, maker space and computer access.

Board Members received an invitation to attend a consultant led Design Charrette session, where they will have the opportunity to provide input on the design of the new building. Colleen encouraged all to attend.

Colleen will continue to update the Library Board members during upcoming meetings.

REPORTS

Chair's Report

M.Bellmore remains focused on the new Operating Agreement and filling the CEO vacancy. There will be a special meeting before the next regularly scheduled Board meeting to discuss the CEO position.

CEO's Report

None

2021 GSPL Budget Update Report

I.Wood advised the City's budget has now been adopted. A brief breakdown provided and Board members given the opportunity to ask questions.

STRATEGIC PLANNING

None

CORRESPONDENCE

None

OTHER BUSINESS

GSPL CEO Recruitment

I.Wood provided information regarding the four main aspects of recruitment to focus on when recruiting and creating the job description for the CEO position. K.Fowke provide an overview of available resources the Library Board are able to access through the City of Greater Sudbury. Also touched on procedure the City would follow when filling such a position. Explaining there are a number of hiring and recruitment policies, which need to be respected. A lengthy discussion took place regarding who this individual will be reporting to along with the city's involvement in the hiring and then employment role moving forward.

Two sample job descriptions were provided to the board for review before the next meeting. Members should highlight importance points and forward to I.Wood for the building of the draft job description.

Greater Sudbury Library Board Vacancy

There is still one vacant position on the Library Board. I.Wood has been working closely with CGS Clerks Services to amend process so interested candidate applications will be presented to the Board for consideration. The Board will then recommend an applicant for council consideration.

ADJOURNMENT

The following motion was presented:

2021-73 Steven Townend / Bettina Brockerhoff-Macdonald

THAT this meeting does now adjourn. Time: 6:22 p.m.

CARRIED

Ian Wood, Secretary

Michael Bellmore, Chair