

**MINUTES OF THE EIGHTH MEETING OF
THE GREATER SUDBURY PUBLIC LIBRARY BOARD**

November 5th, 2019
Mackenzie Boardroom

Commencement: 4:05 p.m.
Adjournment: 5:41 p.m.

PRESENT

Councillor M. Signoretti, C. Zuliani, S. Belanger, S.Townend,
M.Lalonde

REGRETS

M. Bellmore, B. Brisco

CITY STAFF

Ian Wood – Executive Director of Strategic Initiatives,
Communications, and Citizen Services
Mette Krüger – Acting Manager of Libraries and Heritage Resources
and Interim CEO
Patricia Cote – Administrative Assistant in Strategic Initiatives,
Communications and Citizen Services

Councillor Mark Signoretti called the meeting to order.

AGENDA

The following motion was presented:

2019-28 S.Townend / M.Lalonde

THAT the agenda of the Eighth meeting of the Greater Sudbury Public
Library Board be adopted.

CARRIED

**DECLARATIONS OF
CONFLICT OF INTEREST
AND GENERAL NATURE
THEREOF**

None declared

MINUTES

The following motion was presented:

2019-29 M.Lalonde / S.Townend

THAT the minutes of the Seventh Meeting of the Greater Sudbury Public
Library Board held on October 24th, 2019 be adopted.

CARRIED

APPOINTMENTS

Appointment of Secretary

A discussion took place surrounding the appointment of a Secretary for the Greater Sudbury Public Library Board. C. Zuliani nominated Mette Krüger, seconded by S. Belanger. M. Krüger accepted the nomination.

The following motion was presented:

2019-30 C.Zuliani / S.Belanger

THAT the Greater Sudbury Public Library board accepts the appointment of Mette Krüger as the Secretary of the Greater Sudbury Public Library Board.

CARRIED

BOARD ORIENTATION

None

REPORTS

Library Art Gallery Large Project Update

Ian Wood – Executive Director of Strategic Initiatives, Communications and Citizen Services gave an update surrounding the project. Mr. Wood advised the Board there will be a public update presented November 12th, 2019 during the scheduled council meeting. Mr. Wood will forward the presentation to the Board members. There have been a few adjustments to the RFP since discussion during the October 24th, 2019 Board meeting. The Board was advised of those changes. The RFP should be issued by November 7th. It is also expected that the closing date for the RFP be extended into the New Year, with the contract awarded around mid-February.

I. Wood was asked by the Board to advise them as to the when the RFP will be officially issued.

C. Zuliani spoke to the face of the new project, putting forward the idea of the architect who is selected to take on the design of the New Main Library. The board also asked for clarification as to whom is on the Selection Committee. M. Krüger informed the Board that the evaluation committee members include: Ian Wood, Mette Krüger, Eleethea Savage, Special Projects Manager, and Nick Najdanov, Capital Projects Coordinator.

Chair's Report

In the Chair's absence, C. Zuliani provided the Board with a brief update regarding the status of the formal response to the Auditor Governor's Draft Governance Audit of the Greater Sudbury Public Library. Although no additional feedback was provided, it is believed M. Bellmore has submitted the formal response.

CEO's Report

Mette Krüger, Acting Manager of Libraries and Heritage Resources & Interim CEO, provided an update on operations.

One requirement for the Public Library Operating Grant (PLOG) which was submitted October 17th, 2019 is the submission of the Annual Survey of Public Libraries (ASPL). These stats will be gathered during the week of November 2-8, 2019.

Recruitment continues with two vacancies successfully filled internally: a Regular Part Time Branch Assistant and the long-time vacancy of the Interlibrary Loans Technician. Three full time positions and 11 part time positions remain vacant. The reason for these vacancies is multiplefold, including: employees on leave, employees successful to limited postings in other areas of the City of Greater Sudbury, and general backfilling for employees who have secured permanent positions within GSPL or the City of Greater Sudbury.

Report regarding the Economic Impact Assessment for Greater Sudbury Public Library

M. Krüger continues to work closely with McSweeney & Associates. A summary of data was fed into their economic impact model. There is a follow up meeting scheduled for Thursday to delve into the details further. M. Krüger will also meet with OLS – North in Mid-November looking for assistance measuring the social impact of GSPL using the Valuing Northern Libraries Toolkit.

A discussion took place highlighting the Economic Impact Assessment for Greater Sudbury Public Library.

Report regarding the Strategic Plan

There was some discussion about accessing the services of a consultant to initiate the strategic planning process for GSPL. M. Krüger will draft a scope of work that can be used to obtain quotes and will come back to the Board in an upcoming meeting with the scope of work for their review.

Strategic Plan deferred. It was identified there needs to be further discussion with the board.

Report regarding Project Lead for the New Main Library project

A lengthy discussion took place surrounding the need to hire a temporary Project Lead for the New Main Library project. M. Krüger will work with HR to create a job description specific to this role and bring it back to the Library Board member in an upcoming meeting.

POLICY REVIEW

Respect for Rights to Use the Library and Access to Information Policy

The current Policy is dated, resulting in much-needed revisions. Staff will bring forward recommendations for the Board to review at the January 2020 meeting. It has been identified there are additional policies which speak to specific items such as; the Safe Child Policy, Smoking, Trespassing. Board members asked that recommended changes to the Policy be sent to members for review in early January prior to the meeting.

CORRESPONDENCE

Ontario Public Library Guidelines Monitoring and Accreditation Council:
Letter to Public Library CEOs.

Document was provided with a short discussion taking place surrounding the document. Library Board members are asked to review at their leisure.

OTHER BUSINESS

Succession Planning and Leadership Development

Councillor M.Signoretti spoke to taking the time to invest in Leaders currently working within the organization. Now is the time to identify those individuals and invest in them for the good of the Library.

ADJOURNMENT

The following motion was presented:

2019-33 S.Belanger / M.Lalonde

THAT this meeting does now adjourn. Time: 5:41 p.m.

CARRIED

Mette Krüger, Acting Secretary

Michael Bellmore, Chair