

**MINUTES OF THE NINETEENTH MEETING OF  
THE GREATER SUDBURY PUBLIC LIBRARY BOARD**

December 17<sup>th</sup>, 2020  
Zoom Meeting

Commencement: 4:38 p.m.  
Adjournment 5:36 p.m.

**PRESENT**

M. Bellmore (Chair), Councillor M. Signoretti, S. Townend, B. Brockerhoff-Macdonald, L. McGauley

**REGRETS**

S. Belanger, K. Bowman

**CITY STAFF**

Mette Krüger – Interim CEO  
Eleethea Savage – Special Projects Manager  
Patricia Cote – Administrative Assistant in Strategic Initiative,  
Communications and Citizen Services  
Rick Clouthier – Manager of Citizen Services  
Colleen Burns – New Main Library Project Lead

Meeting was called to order.

**AGENDA**

The following motion was presented:

2020-46 Councillor M. Signoretti / B. Brockerhoff-Macdonald

THAT the agenda of the NINETEENTH meeting of the Greater Sudbury Public Library Board be adopted.

**CARRIED**

**DECLARATIONS OF  
CONFLICT OF INTEREST  
AND GENERAL NATURE  
THEREOF**

None declared

**MINUTES**

The following motion was presented:

2020-47 S. Townend / L. McGauley

THAT the minutes of the EIGHTEENTH meeting of the Greater Sudbury Public Library Board held on November 26<sup>th</sup>, 2020 be adopted.

**CARRIED**

## **BOARD ORIENTATION**

None declared

## **PRESENTATION**

### Junction East Update

E. Savage provided an update on the Junction East project. Work continues with WZMH Consultant putting together an engagement plan for the design phase. The consultant has visited Greater Sudbury on three different occasions conducting site visits at both the Main Library and South End Library locations. A site visit to the Art Gallery and a walk downtown has also been completed with the intention of getting a better understanding of inter relationships.

An engagement plan had previously been created but is currently being adapted to respect COVID protocols. All engagement sessions will be held virtually. "Passive Boards" will be available at library branches. Virtual sessions will be interactive and encourage community participation. There will also be a series of engagement sessions for internal stakeholders. The approved functional program is hoped to be approved by the end of March 2021.

As of December 17, 2020, all funding applications have been submitted. Submissions of funding applications originally combined the (1) design/engineering phase and (2) construction phase. However, the applications have been modified to apply for funding for the two phases separately.

## **REPORTS**

### Chair's Report

M. Bellmore took a moment to thank Mette Krüger for all her work both with the Library Board as well as managing libraries.

### CEO's Report

M. Krüger provided the Board members with an update on recent Library programming success. Children were invited to create a float from a shoebox and submit their video to the library. There was such great interest from the public that GSPL entered into a partnership with the Greater Sudbury Santa Claus Parade Committee and Eastlink. The event was aired on Eastlink and viewed by over 36,000 people.

M. Krüger also provided an overview of usage statistics:

- physical and electronic circulation has increased
- new hits to website (first time visitors) also increased
- Curbside pickup down from previous month
- In person visits to branches, which had been suspended due to COVID, have restarted.

M. Krüger introduced Colleen Burns, the New Main Library Project Lead, to the Board.

Report on Recruitment

M. Krüger provided a brief report on current vacancies, recruitment and staffing. A fulsome report was included in the agenda package.

Report on Service Levels in New COVID Response Framework

M. Krüger provided an overview of GSPL's proposed service levels in response to the COVID-19 response framework issued by the Ontario Government. A colour-coded breakdown of all services identifies what service level is provided within each zone. Public Health was consulted, via the City's Health and Safety team.

The following motion was presented:

2020-48 L. McGauley / S. Townend

**THAT** the Greater Sudbury Public Library Board approve the service levels indicated in the GSPL Service Levels COVID-19 Response Framework as presented.

**CARRIED**

Naming and Recognition Policy

Policy was included in package for review. M. Krüger provided background on the need for this policy.

The following motion was presented:

2020-49 B. Brockerhoff-Macdonald / Councillor M. Signoretti

**THAT** the Greater Sudbury Public Library Board approves the Naming and Recognition Policy as presented.

**CARRIED**

**STRATEGIC PLANNING**

None

**CORRESPONDENCE**

None

**OTHER BUSINESS**

Proposed Schedule of 2021 Regular Board Meetings

Based on poll results to Board members the 2021 Regular Board Meeting Schedule has been set. The general rule will be the fourth Thursday of each month starting at 5:00 PM.

The following motion was presented:

2020-50 B. Brockerhoff-Macdonald / S. Townend

**THAT** the Greater Sudbury Public Library approve the Schedule of 2021 Regular Board Meetings as presented.

**CARRIED**

Governance Transition

Deferred to next meeting

Operating Budget 2021

A Special Meeting will be called to review the 2021 Operating Budget prior to the Council Presentation on January 19, 2021. Date to be confirmed in early January.

**ADJOURNMENT**

The following motion was presented:

2020-51 S. Townend / Councillor M. Signoretti

THAT this meeting does now adjourn. Time: 5:36 p.m.

**CARRIED**

---

Mette Krüger, Secretary

---

Michael Bellmore, Chair